



IMPORTANT INFORMATION FOR ALL EXHIBITORS

Please review the following important information prior to your arrival.

VENUE

The conference hotel is the Marriott Marquis San Diego Marina located at 333 West Harbor Drive, San Diego, CA. It is a short ride of only 10-15 minutes from the airport to the hotel. The hotel's local number is (619) 234-1500 and Marriott's toll free number is 800-228-9290. The hotel has numerous amenities including a Fed Ex print/ship center, pool, spa, M Club, and access to TopGolf Swing Suites.

AIRPORT TRANSPORTATION OPTION

Stay Classy Transportation, a local car service, is offering our attendees a 10% discount on rides booked between April 28th and May 4th. You can book either online or by phone. The link to the reservations page is: <https://sdairporttransport.com/reservations-existing-customers/>. Or call (619) 612-0241. Use Promo Code **Sharing10**.

CHECK IN/CHECK OUT

Hotel check-in time is 4:00PM and check-out time is 11:00AM. Luggage storage will be available on Sunday at the hotel front desk if your room is not ready before the workshops start. Tuesday luggage storage will be provided by the hotel.

PARKING

There is self-parking and valet parking available. Self-parking is \$13 per hour and \$40 per day, Valet parking is available for \$60 per day.

CONFERENCE REGISTRATION

On-site conference registration opens on Sunday, April 30th at 1:00PM. Make sure you come by the registration desk when you arrive to get your badge, swag package and important conference information. Remember, you must have your badge with you to attend ALL conference activities.

FIRST TIMER EVENT

If you are new-to-the-Sharing Conference, plan to attend our "First Timer" event to get the most out of your experience. We want your first time with us to be valuable, enjoyable, and easy to navigate. Join us for a casual get-together on Sunday, April 30th at 4:30 pm in the Cardiff/Carlsbad room in the South Tower then plan to join everyone for the welcome cocktail reception at 5:00pm on the pool patio.

GUEST POLICY FOR COCKTAIL RECEPTION

Guests registered for the full conference are welcome to attend all conference events. Guests attending only the Cocktail Reception may do so for \$25 per person. If paid in advance, a party pass will be held at the door. If not paid in advance, we can take payment and issue a party pass on-site. **Contact Us** with questions.

DRESS CODE

The dress code for the conference is business casual. For Sunday's afternoon workshops (2:00-4:00PM), don't worry about changing your travel clothes if you are pressed for time – casual attire is fine. Business casual is expected dress for Sunday evening and both conference days.

KEY AGENDA ITEMS FOR EXHIBITORS

SUNDAY, APRIL 30

12:00PM – 4:00PM | Exhibitor Move In & Set-up

4:00PM – 4:30PM | Mandatory Exhibitor Meeting. One representative from each vendor company must attend. All are welcome.

4:30PM – 5:00PM | Reception for all first time attendees and vendors.

5:00PM – 7:00PM | Welcome Reception/Networking. For all registered conference attendees and exhibitors. Badges required.

MONDAY, MAY 1

7:00AM – 7:30AM | Open Forum at the Alliance Booth

7:30AM – 8:30AM | Breakfast/Exhibit Hall

12:00PM – 1:30PM | Lunch/Exhibit Hall

2:30PM – 3:35PM | Refreshment Break/Exhibit Hall

Free Evening – Enjoy networking with your colleagues

TUESDAY, MAY 2

7:30AM – 8:30AM | Open Forum at the Alliance Booth

8:00AM – 9:00AM | Breakfast/Exhibit Hall

10:00AM – 10:45AM | Refreshment Break/Exhibit Hall

11:45AM – 1:00PM | Networking Lunch/Exhibit Hall

3:00PM – 4:00PM Extended Networking Break/Exhibit Hall. The attendee Raffle will be held during this time and winners will be announced (Must be present to win)

4:00PM – 7:00PM | Exhibit Hall Closes and Move Out Begins. Exhibitors may begin breaking their booths down at 4:00PM. If you are shipping using Outside Carriers – Fedex, UPS, etc. – you must arrange the pickup yourself and they must check in with Alliance Expositions by 6:00PM. Move out must be completed by 7:00PM.

WEDNESDAY, MAY 3

7:00AM – 9:00AM Staying over? We'll be having an Informal Continental Breakfast and Open Forum, if you are interested.

Email mail@sharingalliance.org for questions.

If you have trouble with your travel plans and need to reach out to someone from the Sharing Alliance, you can email Maria Garvey maria@delfino.com or membership@sharingalliance.org.

Thanks, and we'll see you there!

Connect With Us



sharingalliance.org

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